In attendance:

Members:
Jim Barrett, Roger Caldwell, Judy Doan, Secretary, George Evanoff, Liz Gradillas, Treasurer, Kathi Hart, Alison Hughes, President, Lee Jones, Bob Perrill, Past President, Rose Perrill, Mike Proctor, Fran Tickner

UA Liaisons:
Mike Krebbs, Jennifer Lawrence, Angie Toledo for Yontaek Choi

1. Call to order/introductions 10:00 a.m. by Alison Hughes. Alison introduced Jennifer Lawrence, Appointed Professionals Advisory Council (APAC) liaison to UARA, and Mike Krebs of HR, and Angie Toledo representing Yontaek Choi.

2. Approval of UARA Advisory Board Meeting Minutes of 4/11/17 and 5/9/17 Board Retreat:
   a. George Evanoff moved, Fran Tickner seconded, all approved acceptance of 4/11/17 minutes.
   b. Rose Perrill moved, George Evanoff seconded, all approved acceptance of 5/9/17 minutes

3. Executive Committee (EC) meetings of 06/19/17 and 09/11/17 and EC recommendations to Board:
   a. Creation of a closed UARA Facebook page: Jim Barrett moved, Rose Perrill seconded, all approved the creation of a UARA Facebook page open only to paid members. Liz will create. The Facebook page will be different from the UARA website open to the general public. EC will control acceptance of the Facebook content.
   b. Recommendation to hold UARA luncheons at locally owned venues as much as possible: Rose Perrill moved, Jim Barrett seconded, all approved.
   c. Recommendation regarding authority to spend funds: Bob Perrill moved, Trudy Jacobson seconded, all approved, that the UARA treasurer may write checks from the checking account up to but not exceeding $1,500.00, and transfer of funds from other accounts to the checking account must be approved in advance by the Board.
   d. Requests for reimbursement must be accompanied by receipts and/or documentation: Mike Proctor moved, Jim Barrett seconded, all approved.
e. One AZ Credit Union accounts name change to synchronize all accounts: Bob Perrill moved, Fran Tickner seconded, all approved that the name on all One AZ Credit Union accounts be changed to UARA from the University of AZ Retirees Association.
f. Recommendation to change name of Board Book: Judy Doan moved, Mike Proctor seconded that the name of the Board Book be changed to Board Operations Manual. Not approved (4 ayes, 9 nays).

4. Optional board orientation meeting: Discussed, decided not needed.

5. ADMINISTRATIVE ACTIONS
   a. Board members and officers elected since meeting in November (see Board Roster): Liz Gradillas, Treasurer with a 2-year term, and Mike Proctor, a 3-year term, have been elected to the UARA Board. Welcome!
   b. Hiring of Auditor: The EC hired Liz Gradillas (before being voted to the Board) to conduct an extensive audit (see list of results below).
   c. Report of Alison Hughes and Bob Perrill’s meeting with Tim Bee, VP Community and Governmental Relations: One focus of the office is advocating for retirees. Still waiting on UARA request for $7,500.00. Advocats is a group that supports advocating activities and retirees can be involved on an individual basis. This will be included on the Facebook page.

6. FISCAL REPORT AND FISCAL ACTIONS: Liz Gradillas summarized the following reports, all of which were emailed to Board members before the meeting.
   a. Audit Report
   b. Audit Conclusions
   c. Bank Reconciliation FY 2016-17
   d. History of Reconciliation 2016-17
   e. Bank Reconciliation FY 17-18
   f. Credit Union checking account signatures were modified to reflect the new board officers.

7. REVIEW OF RETREAT COMPILATION: Alison reviewed the Board-determined priorities and the progress made on each. See the rankings of the priorities (sent to all Board members). There will be an emphasis on raising funds in December as the tax year closes.

8. COMMITTEE REPORTS
   a. Nominating Committee: Report given by Bob Perrill, as Past President the committee chair. He attended the May 17, 2017, Retirement Awards Dinner and Program and presented information about UARA. UARA needs five new Board members; nominees should be submitted by March, biographies in April newsletter and then voting by the end of May, with the new Board installed and active by July 1st. Bob needs one to two
Board members to assist with recruitment. Mike Krebbs and Trudy Jacobson will help. Please see booklet of retirees for possible nominees and send names to Bob.

b. UARA Board Book -- Documents had been emailed to all Board members. Roger Caldwell summarized the background and structure of the Board Book. Roger anticipates any significant needed changes will come this year and he will make these changes. Roger moved, Trudy seconded, all approved adoption of Board Book.

c. Membership: Trudy Jacobson reported that membership remains stable at around 640. She indicated that 40 renewals are due; 50 members are on the five-year plan; 50 percent are lifetime members, four are active employees, and we lost 15 to death this year.

d. Newsletter: Trudy Jacobson reported that the recent newsletter has 12 pages and that an 8-page newsletter will be mailed by bulk mail to approximately 700 around January 3, 2018. A call for nominations will be in the newsletter. It will be available also online as a pdf.

e. Programs: Jim Barrett reported that all the programs that were held this year are included along with pictures in the current newsletter. Kathi assists Jim with the programs. Great job, Jim and Kathi! Alison suggested working with the Archeology Department for a future tour. Upcoming programs include the following:
   (1) December 9, 11:30 a.m.: Gemstone Exhibit and Flandrau Planetarium Show ($8.00)
   (2) November 1, 8:30 a.m.: Fall campus tour featuring backstage theatre tour (free)

f. Scholarships summary: The Yall scholarship is for freshman and sophomores for books; VanOrt is for juniors and seniors; and Rehm is for graduate students.

g. Luncheons: Trudy reported on the following:
   (1) October 19 at Hacienda Del Sol ($30.00); speaker is Kenney Hegland; 58 are registered as of this date.
   (2) January 25, 2018, at Tanque Verde Ranch ($26.50). Trudy suggested doing a food drive for the Food Bank at this luncheon because of its large attendance.
   (3) April 12, 2018, at Radisson Hotel, ($30.00), 6555 E. Speedway; President Robbins is speaker
   (4) October 2018, at Oro Valley Country Club, Ken Iserson, MD, is speaker.
   (5) July 12, 2018, a summer luncheon at Westward Look Guest Ranch ($30.00).

9. OTHER
a. Mike Krebbs reported that next week the final workshop for future retirees will be held.
   Reminder: open enrollment for ADOA begins this month and goes until November 30, 2017. This is a mandatory/positive enrollment. Mike will verify dates for ADOA and ASRS and send to Trudy for inclusion in the newsletter.

b. Jennifer Lawrence, from the Appointed Professional Advisory Council, reported on upcoming changes in the Career Architecture Project for appointed professionals at the
UA, of which there are approximately 3,200, in approximately 2,300 job descriptions. This policy will affect new employees. All will be considered right-to-work employees. Non-tenured faculty is now called Career Track Faculty. More information may be found online.

10. FUTURE MEETING DATES/TIMES: Bob Perrill listed the upcoming 2018 Board meetings, which will remain on the second Tuesday of the month, as follows: January 9th, February 13th, March 13th, April 10th, and November 14th. All will be 10 a.m. to noon.

11. ADJOURNMENT: George moved to adjourn the meeting at 11:45